**Engagement Excellence Scheme at the University of Leeds**

**- Application Form -**

Submission deadline: Monday 12 October 2015

Please fill out the application form; your completed form should not be longer than two pages.

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| **Application title** |  |
| **Amount requested (max £400)** |  |

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| **Applicant’s name** | | |  | | | | |
| **School/Institute/other** | | |  | | | | |
| **Role** | | |  | | | | |
| **Faculty** | | |  | | | | |
| **Phone** |  | | | **Email** | |  | |
| **Q1. Please explain what you would like to do during the Engagement Excellence Scheme.** | | | | | | | |
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| **Q2. Does the suggested project relate to your own research projects or to research projects in your School/Institute?** | | | | | | | |
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| **Q3. What skills would you like to develop that might help you with the project?** | | | | | | | |
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| **Q4. What do you plan to spend the money on?**  **Please also provide details of any matched funding or additional resources secured to support the programme.** | | | | | | | |
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| **Q5. Please state the main aims and objectives of the project. When the project is complete, what will be different?** | | | | | | | |
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| **Q6. How will you assess whether you have achieved the aims detailed in Q5?** | | | | | | | |
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| **Expectation** | | | | | | | |
| The pilot scheme will run from November 2015 to July 2016 and awardees are expected to take part in regular meetings throughout the year, write an end-of-project report, which includes reflective practice and an evaluation of the project. They will also be expected to take part in personal development evaluation and their School/Institute will be supportive of the evaluation of spread and adoption of engagement practices in their School/Institute. | | | | | | | |
| **Approval** | | | | | | | |
|  | | **Signature** | | | **Name** | | **Date** |
| Applicant | |  | | |  | |  |
| Line manager or Head of School/Institute | |  | | |  | |  |

We are looking forward to receiving your application at [peteam@leeds.ac.uk](mailto:peteam@leeds.ac.uk) 5pm on Monday 12 October 2015.