
Technician Commitment Working Group

Purpose

The remit of the Technician Commitment Working Group (TCWG) is to represent the technical community and receive updates on progress with the development and delivery of the Technician Commitment action plan across the four key elements outlined below and to discuss and share ideas to feedback to the Technician Commitment Steering Group (TCSG).

- Visibility
- Career Development
- Recognition
- Sustainability

Terms of Reference

- Be the relationship interface between the technical services community and the Technician Commitment Steering Group.
- Communicate and consult with the technical services community representatives (Technician Champions) to receive ideas and feedback to support with the development and delivery of the Technician Commitment action plan and ensure the Technician Voice is evident.
- Advise the Technician Commitment Steering Group, through gaining feedback and ideas from the technicians on the development and implementation of effective approaches that will enable the institution to positively adapt to any changing circumstances and support the future development of the technicians' community.
- Members of the TCWG should hold ownership of communication channels with members of technical staff e.g. Technician Commitment email distribution list, Technicians Network MS Team, Technically Speaking website and social media. The group is responsible for maintaining up to date contact details for all technical staff through the Technician Champions for each faculty.
- Plan allocation of the budget for submission to the Technician Commitment Steering Group and administer the account.
- Co-ordination of any networking activities, maintaining a "for technicians, by technicians" ethos.

Membership

The TCWG is made up of representatives from the technical services community. These are as follows:



Name	School/ Institute	Faculty/other affiliation	Role	Additional information
Jennifer Hibbard	Biology	Biological Sciences	Technician Lead for the Technician Commitment	Chair of the Technician Commitment Working Group
Andrew Irving	Media & Communication	Arts, Humanities & Cultures	Lead Technician	Technician Champion
Matthew Harrup	Performance & Cultural Industries	Arts, Humanities & Cultures	Theatre Technician	Technician Champion
Jasmine Eames		Biological Sciences	Teaching Technician	Technician Champion
Amelia Lesiuk	Molecular & Cellular Biology	Biological Sciences	Lead Technician	Technician Champion; Technician Commitment budget holder
Sarah Myers		Engineering & Physical Sciences	Technical Services Manager	Chair of Technical Services Managers Forum
Morgan McGowan	Civil Engineering	Engineering & Physical Sciences	Analytical Technician	Technician Champion
David Elliott	Civil Engineering	Engineering & Physical Sciences	Analytical Technician	Research Culture Steering Group representative
Ben Douglas	Chemical & Process Engineering	Engineering & Physical Sciences	Analytical Technician	
Ryan Smith	Mechanical Engineering	Engineering & Physical Sciences	Engineering Technician - Prototyping	Technician Champion
John Warwick	Mechanical Engineering	Engineering & Physical Sciences	Manufacturing Technician	
Joshua Butters	Electrical & Electronic Engineering	Engineering & Physical Sciences	Apprentice	
Megan Mathias		Engineering & Physical Sciences	Apprentice	
Angela Beddows	Physics	Engineering & Physical Sciences	Teaching Technician	Technician Champion
Holly Armitage	Geography	Environment	Research Support Technician	Technician Champion
Fiona Key	Earth & Environment	Environment	Research Support Technician	Technician Champion
Helena Brown	Earth & Environment	Environment	Sorby Laboratory Technician	
Emma Black	Dentistry	Medicine & Health	Lab Manager, Senior Research Technician	Technician Champion
Richard Johnson	Dentistry	Medicine & Health	Dental Technician	Technician Champion
Michael Brookes	St James	Medicine & Health	Research Technician	Technician Champion
Alison Fardon	LICAMM	Medicine & Health	Senior Scientific Operations Manager	
Claire Taylor	LICAP	Medicine & Health		Research Culture Steering Group representative
Maria Stopyra		Organisational Development & Professional Learning (OD&PL)	Organisational Learning Partner	
Anoushka Kulikowski		Biological Sciences	Technician Commitment Project Support Officer	
<i>Miles Ratcliffe</i>	<i>Food Science and Nutrition</i>	<i>Environment</i>	<i>Technical Manager</i>	<i>Minutes only</i>
<i>Lubna Shafi</i>		<i>Medicine & Health</i>	<i>Senior Research Technologist</i>	<i>Minutes only</i>

The TCWG should be quorate (the Chair plus four other members) where decisions need to be made, however if a member is unable to attend the scheduled meeting they can provide feedback and input via e-mail. This will support timely decision-making.

The membership including the role of Chair will be reviewed on an annual basis in line with the new academic year in September.

Meeting Frequency

It is proposed that the working group meets approximately every 2 months to ensure that issues and ideas are discussed and then shared in a timely manner with the Technician Commitment Steering group via the Chair of the Technician Working Group.

Working Group Administration

Working Group meeting minutes and actions will be undertaken by the Technician Commitment Project Support Officer and circulated to all Group members within 5 working days of the meeting. Members are required to inform of any amendments to the records within 5 working days of circulation. Any actions are not expected to have occurred until after this time has lapsed for clarification and accountability purposes.