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| **Leeds Digital Festival 2019 - University event ideas** | |
| Name |  |
| School/service |  |
| Telephone number |  |
| Email address |  |
| Have you already planned an event? Yes/No |  |
| Would you like to have a stall at the University Showcase Event Yes/No  AND/ OR  Would you like to have a workshop at the University Showcase day on 1 May? Yes/No |  |
| Event idea – title |  |
| For Showcase: Stand theme |  |
| Target audience (describe who your event is aimed at) |  |
| Preferred times for your audience (eg morning, during working day or evening |  |
| Duration for workshop or event |  |
| Format for workshop or event |  |
| Space needed  [please give location if you have already booked space] |  |
| Capacity/number of participants  [Please include any links to more detail or online ticketing arrangements if applicable] |  |
| Is this event part of any other ongoing engagement or outreach activity? If so, please explain. |  |
| Any other information |  |