**School of Media and Communication - Mentor Registration Form**

**Personal Details**

|  |  |
| --- | --- |
| First Name |  |
| Surname |  |
| Current Job Title |  |
| Name and Address of Company/Firm/Chambers |  |
| Work Telephone Number |  |
| Mobile |  |
| Work Email |  |
| If you are a Leeds graduate, please provide your course title and year of graduation |  |

**Mentoring Preferences**

If you would prefer to work with a mentee from a particular background, please indicate below:

|  |  |
| --- | --- |
| Gender: | Male / Female / No preference |
| Disability: | Yes / No / No preference |

**Your Career Knowledge and Experience**

|  |  |
| --- | --- |
| Please briefly describe the main responsibilities of your current role at work: |  |

|  |  |
| --- | --- |
| Are there any other career areas where you could offer advice, information and guidance? |  |
|  | |
| Might you be able to offer any of the following to your mentee? | |
| A visit to your office | Work shadowing |
| Work Experience | Other opportunities to gain insight into  your industry, role or sector |

**General Support**

We aim to match you with an undergraduate student who is interested in your specific field of work. This is not always possible so we look for mentors who will be able to facilitate their mentee’s personal and professional development on a broader level. Please indicate areas where you can offer help and advice:

|  |  |
| --- | --- |
| Career choice guidance | Applications and CVs |
| Professional training and development | Interview skills |
| Communication skills | Presentation skills |
| Group and team working skills | Time management |
| Confidence and assertiveness | Building professional relationships |

|  |  |
| --- | --- |
| Please indicate if you would you consider providing mentor support for up to 2 students: | Yes / No |

Thank you very much for showing interest in our mentoring scheme. Please complete this form and email it to Samantha Gill – [S.E.Gill@Leeds.ac.uk](mailto:S.E.Gill@Leeds.ac.uk)