****

**Vice-Chancellors Impact Awards**

**Nominees are encouraged to read the accompanying guidance notes prior to completing their submission. General enquires regarding the Vice-Chancellors Impact Awards should be submitted to impactawards@leeds.ac.uk.**

**Award category (delete as appropriate):**

A – Medicine and Biological Sciences

B – Engineering & Physical Sciences and Environmental Sciences

C – Social Sciences

D – Arts and Humanities

**1. Nominees:**

|  |  |  |
| --- | --- | --- |
| **Project Title (max 15 words):** |  | |
| **Principal Investigator:** |  | |
|  | **Tel:** |  |
| **E-mail:** |  |
| **Faculty:** |  |
| **School:** |  |
| **Co-investigator:** |  | |
|  | **Tel:** |  |
| **Email:** |  |
| **Faculty:** |  |
| **School:** |  |
| Please insert additional sections for each investigator, as necessary. | | |
| **External partner 1:** |  | |
|  | **Address:** |  |
| **Postcode:** |  |
| **Tel:** |  |
| **Email:** |  |
| **External partner 2:** |  | |
|  | **Address:** |  |
| **Postcode:** |  |
| **Tel:** |  |
| **Email:** |  |
| Please insert additional sections for each external partner, as necessary. | | |

**2. The Project:**

|  |
| --- |
| **In no more than 500 words, please summarise your project or activity using language that is suitable for a non-specialist reader.** |
|  |

**3. The Impact:**

|  |
| --- |
| **In no more than 1000 words, please describe the resultant or prospective cultural, social or economic impacts of this work (including details of non-academic beneficiaries).**  **A maximum of three supporting statements from end-users and beneficiaries attesting to the resultant or prospective impact of the work can be included with Appendix 1.** |
|  |

**4. Future work:**

|  |
| --- |
| **In no more than 500 words, please describe how, if successful, you would use the prize fund of £2,500 to support Impact-related activity in the future.** |
|  |

**Please send your completed form in .doc or .docx format to impactawards@leeds.ac.uk by midday on Monday 16th March.**

**Please note - submissions in .pdf format will not be accepted.**

**Appendix 1: Supporting statement(s)**

Please insert a maximum of three supporting statements from end-users and beneficiaries attesting to the resultant or prospective impact of the work.

**PLEASE REMOVE THE FOLLOWING PRIOR TO SUBMISSION**

**Guidance notes**

**Award categories**

The award categories are based on the REF2014 Main Panels. Further information about the academic disciplines included within each category can be found at http://www.ref.ac.uk/panels/unitsofassessment/.

**Nominees**

The competition is open to:

* Academic members staff currently employed by the University of Leeds;
* Research staff currently employed by the University of Leeds.

Please note – nominations should be submitted by the named Principal Investigator.

**The Project**

Projects/activities that featured within an Impact Case Study for REF2014 **can** form the basis of an application to this competition. However, nominees must demonstrate significant additional impact above and beyond that detailed within the REF submission.

**The Impact**

Nominees are encouraged to include supporting statements from end-users and beneficiaries attesting to the resultant or prospective impact of the work. A maximum of three supporting statements will be accepted for any single nomination. Supporting statements should be included within Appendix 1.

**Future Work**

The prize fund must be used to support Impact-related activities in the future. Those activities may relate to either the project described in Section 2 (The Project) or other research projects involving the named investigators.

Examples of eligible activities included:

* Collaborative research projects involving non-academic partners;
* Collaborative research projects involving both academic and non-academic partners where the inclusion of the former is required to achieve the cultural, social or economic impact(s) of the stated activity;
* The outward secondment of University of Leeds researchers into external, non-academic organisations;
* The inward secondment of colleagues from external, non-academic organisations into the University of Leeds.
* Proof-of-market/concept studies, including the commissioning of work by external consultants;
* Planning and delivery of workshops/events involving non-academic participants;
* Design and preparation of marketing and communications materials targeted at a non-academic audience (for example: policy-makers; politicians; industrialists; practitioners).

Please note – all activities must be completed by 31st July 2015.

**Assessment**

All nominations will be assessed by peer review via panels consisting of: Pro-Deans for Research and Innovation; Sector Hub Directors; university staff who sat on the REF2014 expert panels. Winners will be announced at a prize ceremony during Spring 2015.

All nominations will be judged according to the information provide within Sections 2 and 3 with the latter carrying twice the weighting of the former.

**Enquiries**

General enquiries about the Vice-Chancellors Impact Awards should be submitted to **impactawards@leeds.ac.uk**.